



Cities Development Initiative for Asia

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Terms of Reference

CDIA/GIZ Intern for Best Practice Event Organization Cities Development Initiative for Asia (CDIA)

Title:	CDIA/GIZ Internship
Location:	Manila, Philippines
Duration:	5-6 months, starting 02 January 2017
Inputs:	Regular hours

Objective:

The Cities Development Initiative for Asia (CDIA) offers an internship opportunity for a young and dynamic professional with a background in city planning, social, communicational sciences, or a related field. Preference will be for someone with good spoken and written English, organizational talent and general knowledge of municipal best practice approaches and development policies. The internship is for a period of five to six-months (negotiable) at CDIA office in Manila, Philippines.

Background of CDIA:

CDIA is a regional initiative which supports medium-size Asian cities to bridge the gap between their development plans and the implementation of their infrastructure investments for improving water supply systems, waste water treatment, waste management, public transport solutions, etc.

It was established in 2007 by the Asian Development Bank and the Government of Germany (GIZ), with additional support from the governments of Austria, Sweden, and Switzerland. Its projects emphasize poverty reduction, environmental sustainability, good governance, as well as climate change resilience and other goals.

Tasks:

The intern will make a learn-on-the-job experience, being for five or six months part of the CDIA Capacity Development Team, mentored by its advisor.

Specific Tasks:



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- Identify and select municipal best practice experiences, generally related to infrastructure improvements in cities of several Asian countries. Examples will be found in CDIA partner cities, as well as through recommendations of CDIA partner organizations.
 - Communicate with personnel of the partner institutions (via email, telephone) in order to prepare several best practice events with different formats (seminar, workshop, excursion, etc.)
 - Assist in the organization and dissemination of the events (participants, trainers, moderators, venues, catering, etc.)
 - Prepare a knowledge product of best practice experiences, together with the capacity development team
 - Assist the capacity development team in activities to ensure the sustainability of urban infrastructure investments in CDIA's partner cities

General Terms:

- The candidate is willing to travel to CDIA's partner countries.
- The intern will receive in advance a lump sum depending on the assignment period and based on GIZ standards, which covers live costs and the flight to the Philippines.
- During the assignment, the intern shall not undertake work for a third party.
- When applying for this internship, the candidate must be enrolled as a Master student or recently graduated (not older than 6 months ago).
- For further information please contact Mr. Thomas Hagedorn:
<thomas.hagedorn@giz.de>

Application:

Interested candidates can apply until November 30, 2016 on the GIZ homepage by sending a motivation letter and CV in English. Please contact <thomas.hagedorn@giz.de> for receiving the corresponding link to the website.